

AGENDA
MEETING OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 20, 2024
7:00 P.M.

The Board Meeting for Tuesday, February 20, 2024 will be held at Park View School, Library, 6200 Lake Street, Morton Grove, Illinois 60053.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience to Visitors
5. Approval of Minutes
 - A) Regular Meeting – January, 2023 (page 3)
 - B) Facilities Meeting – February, 2024 (page 8)
6. Approval of Bills
 - A) Deposits to Treasurer – January, 2023
 - B) Accounts Payable – January, 2023
7. Treasurer's/Business Report (page 9)
8. Education Report
9. Special Education Report (10)
10. Superintendent Report
11. Informational Items
 - A) Enrollment Report (page 12)
 - B) Lunch Report (page 14)
 - C) FOIA Requests (page 16)
 - D) Policy Review First Reading (page17)
12. Action Items
 - A. Approval of NIIPC Joint Agreement (page 20)
 - B. Approval of Cleaning Service Contract Renewal (page 38)
 - C. Approval of Resignation-Certified Employee
13. Old Business
14. New Business

15. Audience to Visitors

16. Move to Closed Session- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and held in accordance with this Act. 5 ILCS 120/2(c)(1).

17. Return to Open Session

18. Adjournment

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO 70
COOK COUNTY, ILLINOIS**

January 16, 2024

The Meeting was called to order at 7:00 p.m. with the following members present:

Paul Torres
Mark Thannert
Pamela Alper
Kate Pichon
Jeremy Wilson
Claudia Popielarczyk

Absent:
George Karagozian

Erin Majchrowski, Director of Business Services; John Wawczak, Principal; Nicole Cardillo-Kerr, Director of Curriculum and Professional Learning; Jacqui Le-Mon, Assistant Principal; Alana McCloskey, District Data Manager; Jill Brocar, Board Secretary; and Matt Condon, Superintendent were in attendance.

Audience To Visitors

None

Approval of Minutes, Regular Meeting 12/18/23

Copies of the minutes from the Regular Board of Education Meeting on December 18, 2023, were included in the Board Packet. A motion was made by Member Torres and seconded by Member Thannert to approve the Minutes of the Regular Meeting on December 18, 2023.

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Approval of Closed Minutes Recommendation

A motion was made by Member Torres and seconded by Member Alper to keep the closed minutes from August 21, 2023 closed.

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Approval of Deposits

A motion was made by Member Torres and seconded by Member Wilson to approve the deposits for the month of December 2023.

Preschool Tuition	\$2,700.00
Student Lunch	\$13,305.99
Adult Lunch	\$10.05
School Fess	\$2,140.00
Taxi Reimbursement	\$1,272.50
iPad	\$2,224.50
Rebates and Refunds	\$912.94
TOTAL	\$22,565.98

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk, and Wilson voted aye. Nays none. The motion carried.

Approval of Payables

A motion was made by Member Torrre and seconded by Member Thannert to approve the payables for the month of December 2023.

Fund 10 – Education	\$60,701.80
Fund 20 – O & M	\$7,061.38
Fund 40 – Transportation	\$101,646.16
TOTAL	\$219,409.34

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Treasurer’s and Business Report

Director of Business Services, Erin Majchrowski, reviewed the Treasurer’s Report. The district has a larger fund balance this year than last year at the same time because the due date for property taxes was earlier this year (beginning of December vs end of December). The school maintenance grant the district submitted in October was approved. The district will use those funds toward the last phase of the roof replacement.

Education Report

Mrs. Kerr gave an update on “Yes We Can” work, which will happen on 1/24/24 at the early release. Map testing, I-Ready, and Access testing will be taking place over the next several weeks.

Mr. Wawczak reported that we had several events including the variety show, choir performance, business showcase, and ELA position papers. He was impressed with all of the students and it was nice to have parents attend the events. He also gave an update on the first e-learning day of the school year and reported it went well. Lastly he introduced our newest Warriors.

Ms. Le-Mon reported on the upcoming EL Family Bingo night, 2/1 and International Night, 3/1. Elementary students will be attending their grade level Warrior Way assembly on 1/26. Fifth grade has begun the Lead the Way program with resource officers from Morton Grove Police Department.

Special Education Report

Mrs. Alper gave the Special Education report. The NTDSE Board approved a new architectural firm, Arcon. They also approved the 2024-2025 school calendar. They stated that it is helpful when the township schools align their calendars, which District 70 is already doing. They moved their audiological services to Luries Outpatient located in Skokie.

Superintendent Report

Mr. Condon reported on the snow day protocol and applauded the Township for coming together and making the decision early to have a snow day to let staff and parents know for planning purposes. Thanks to Dan, Jim and Gherson for coming in and working to remove snow and check the building. Also thanks to Alana for coming in and fielding phone calls.

Mr. Condon reported that the e-learning came together with the help of all staff members. Member Alper and Member Torres were complementary on how well e-learning was handled and very well communicated.

Mr. Condon reported that he attended a village meeting regarding the water main. Work is scheduled to begin 1/29 and be completed near the end of February. They do not anticipate much disruption to families and students, as the work will be near the District Office.

Informational Items

Enrollment Report

There were 873 students enrolled as of December 31, 2023.

Lunch Report

There were 4838 lunches sold in December 31, 2023.

FOIA Requests

There were no FOIA requests for December 2023.

Action Items

Approval of FY25 School Calendar

A motion was made by Member Torres and seconded by Member Thannert to approve the calendar for the 2024-2-25 school year.

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Approval of Additional EL FTE

A motion was made by Member Torres and seconded by Member Alper to approve the addition of an English Language Full Time Equivalent staff member.

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Approval of Verkada Security

A motion was made by Member Torres and seconded by Member Wilson to approve the purchase of Verkada Physical Security cameras.

Roll Call: Members Alper, Pichon, Thannert, Torres, Popielarczyk and Wilson voted aye. Nays none. The motion carried.

Old Business

None

New Business

None

Audience To Visitors

None

Motion for Closed Session

At 8:01 p.m. a motion was made by Member Torres and seconded by Member Alper to go to closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or a specific volunteer of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational,

or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

Return to Open Session

At 8:41 p.m., a motion was made by Member Torres and seconded by Member Alper to return to open session.

Adjournment

At 8:42 p.m., a motion was made by Member Torres and seconded by Member Alper to adjourn the meeting. All members were in favor.

Approved by:

President

Secretary

**MINUTES OF THE FACILITIES MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 70
COOK COUNTY, ILLINOIS
Thursday, February 8, 2024**

Attendees:

Paul Torres
Claudia Popielarczyk

Also in Attendance:

Mr. Condon, Superintendent of Schools, Erin Majchrowski, Director of Business Services, Dan Thompson, Director of Facilities, and Alan Armbrust, Architect from STR Partners.

The Board of Education Convened the Executive Session at 6:45PM.

Building update options were discussed.

The meeting ended at 7:26PM.

Secretary

Committee Member

Treasurer's Report - January 24

	Beg of Year Fund Bal	Rev to Date	Month Exp	Exp to Date	Transfers	Current Fund Bal (23-24)	January Fund Bal (22-23)	End of Year Fund Bal (22-23)
EDUCATION	\$14,361,529	\$6,986,650	\$872,846	\$6,942,953		\$14,405,226	\$14,594,765	\$14,361,529
STUDENT ACTIVITY	\$20,129	\$18,094	\$829	\$26,057		\$12,166	\$23,922	\$20,129
BUILDING	\$1,035,529	\$677,304	\$78,506	\$758,877	(\$87,394)	\$866,562	\$1,724,012	\$1,035,529
BOND & INTEREST	\$281,623	\$170,079	\$0	\$415,645	\$87,394	\$123,451	\$121,848	\$281,623
TRANSPORTATION	\$2,112,202	\$687,556	\$92,825	\$550,293		\$2,249,465	\$1,789,117	\$2,112,202
IMRF/SS	\$261,734	\$136,482	\$29,483	\$177,873		\$220,342	\$131,439	\$261,734
CAPITAL PROJECTS	\$1,221,902	\$11,906	\$0	\$64,779		\$1,169,029	\$303,968	\$1,221,902
WORKING CASH	\$2,457,686	\$69,358	\$0	\$0		\$2,527,044	\$2,380,148	\$2,457,686
TORT IMMUNITY	\$0	\$0	\$0	\$0		\$0	\$0	\$0
LIFE SAFETY	\$653	\$7	\$0	\$0		\$660	\$645	\$653
TOTAL	\$21,752,987	\$8,757,436	\$1,074,489	\$8,936,477		\$21,573,945	\$21,069,864	\$21,752,987



Niles Township District for Special Education
Board Brief
January 11, 2023

Call to Order

Governing Board President Chao called the meeting to order at 6:00 P. M.

Pledge of Allegiance

The Governing Board recited the Pledge.

Audience to Visitor

None

Changes/Additions to the Agenda

A revised agenda was included in the Board members' folders.

Presentation

Mrs. Kendrick introduced Matt Baud, Assistive Technology Coordinator, and Krista Lafferty, Speech Pathologist. They gave a presentation on Augmentative Alternative Communication (AAC) and Assistive Technology (AT).

Approval of Consent Agenda

The Governing Board approved the following:

Minutes of:

- Open Session from November 9, 2023
- Personnel Report
- Accounts Payable effective October 31, 2023 and November 30, 2023

Administrative Reports:

Executive Director

Mrs. Kendrick reported on the following:

- Purchased Services meetings began with the Township Superintendents.
- Concern that Molloy students may need more classroom space.
- She and the Township Superintendents held a breakfast with legislators on December 14th.
- She and other administrators attended the *I Love U Guys* training.
- She and Ms. Gavin will attend an ED-RED dinner in January.
- Mrs. Kendrick is on the ED-RED Committees regarding the high cost of special education and staff shortages.

Director's Report - Candice Hartranft

- Update on the partnership with Lurie Children's Hospital for audiology services.
- The next Raptor's basketball game will be held on January 14th.

Principal's Report - Chris Perry

- MNASR will be offering a camp at Molloy for the Molloy students attending ESY.

Supervisor's Report - Mrs. Arad

- Upcoming Professional Learning includes Artificial Intelligence (AI), Assessment and Treatment of Apraxia, ADOS training, and Administrator Academy.

Finance/Facilities Report

Ms. Gavin reported on the following:

- The Committee reviewed Accounts Payable.
- A recommendation for architectural services was included for Board action.
- She will discuss proposed healthcare rates for 2024-25 at the next Board meeting.
- She will begin preparations for upcoming roof work this summer.

Policy Report

The first reading of PRESS policies, Issue 113, was included for the Board's review.

CFC

None

Information/Discussion

- Mrs. Kendrick spoke about the proposed 2024-25 academic calendar.
- Board members will need to log in to SuperEval to complete the Executive Director's evaluation.

Information/Discussion/Action Items

The Governing Board approved the following:

- The destruction of closed session recordings
- The closed session minutes kept confidential
- ARCON will be the NTDSE Architect of Record.
- Amendment to H. Lane's employment contract.
- FY 23 audit, as presented

Communications

Mrs. Kendrick discussed student enrollment data and staff recognition.

Adjournment

The meeting adjourned at 7:19 P.M.

Calendar Notes

February 19, 2024 - Non-Attendance Day

February 21, 2024 - Parent/Teacher Conferences (P.M.)

February 29, 2024 - Parent/Teacher Conferences (P.M.)

March 1, 2024 - Educator Institute Day

March 14, 2024 - Finance Committee Meeting - 5:00 P.M. - NTDSE Administrative Center

March 14, 2024 - Governing Board Meeting - 6:00 P.M. - NTDSE Administrative Center

Informational Item A

To: The Board of Education

From: Matthew Condon, Ed. S.

Re: Enrollment Report

Date: February 20, 2024

The enrollment report as of January 31, 2023 is attached.

Number of Students by Teacher and Grade 2023-2024

1/31/2024

Grade	Teacher	Total
K	Cusella AM	14
K	Heymann AM	14
K	Heymann PM	17
K	Luksa AM	15
K	Luksa PM	17
K	Cusella EDK *	5
Kindergarten Total		77
6th Day	74	Prev month 77

Grade	Teacher	Total
3	Faubert	23
3	Nelson	23
3	Schwab	25
3	Starwalt	23
3rd Grade Total		94
6th Day	93	Prev month 94

Grade	Teacher	Total
6	Brody	24
6	Davlin	22
6	Levin	25
6	Schroeder	23
6th Grade Total		94
6th Day	93	Prev month 94

1	Connelly	21
1	Girioni	21
1	Hansen	18
1	Melnick	21
First Grade Total		81
6th Day	82	Prev month 79

4	DiFronzo	23
4	Esp	24
4	Lucci	25
4	Trail	24
4th Grade Total		96
6th Day	94	Prev month 95

7	Farbman	21
7	Katz	20
7	Lazar	20
7	Lerner	26
7	Oats	19
7th Grade Total		106
6th Day	105	Prev month 104

2	Botten	18
2	Frake	21
2	Reynolds	21
2	Thanas	21
Second Grade Total		81
6th Day	80	Prev month 81

5	Cogan	23
5	Nolan	23
5	Oles	23
5	Reich	22
5th Grade Total		91
6th Day	88	Prev month 91

8	Friman	21
8	Kochman	19
8	Mazukelli	20
8	Pape	19
8	Rice	20
8th Grade Total		99
6th Day	96	Prev month 98

Blended AM	13
Instructional AM	6
Blended PM (2 classes)	31
NTDSE D70 **	10
NTDSE non D70 **	2

Total	
PreK-5	570
6-8	299
PreK-8	869
TOTAL (incl. D70 NTDSE)	879

*students already counted in AM class

** not included in classroom totals

Informational Item B

To: The Board of Education

From: Matthew Condon, Ed. S.

Re: Lunchroom Report for 2023-2024

Date: February 20, 2024

Enclosed is the monthly lunchroom report for the 2023-2024 school year.

**MORTON GROVE DISTRICT 70
STUDENT LUNCH COUNT**

STUDENT ENROLLMENT	YEAR	PRICE	AUG/SEP*	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY/ JUNE
767	01-02	\$ 1.85	8129	5975	5306	4571	5025	5362	4134	4733	4599
779	02-03	\$ 2.00	5034	7392	6647	4005	4546	4069	3846	4578	6047
716	03-04	\$ 2.00	5542	4329	3020	3337	4071	3870	4160	4437	4942
777	04-05	\$ 2.00	6927	5279	4426	3560	4976	4976	4605	5051	5357
765	05-06	\$ 2.00	4834	4792	4370	4323	4724	4443	4334	4616	6283
789	06-07	\$ 2.25	5930	4491	3120	3745	4165	3964	3814	4811	5469
812	07-08	\$ 2.25	6010	6817	5318	4525	5686	5134	4537	6451	7049
819	08-09	\$ 2.35	6792	6509	4251	4156	5827	4870	5070	5846	7472
796	09-10	\$ 2.35	5958	5216	3712	3558	4768	4379	5113	4460	5925
821	10-11	\$ 2.35	5220	4796	3892	2905	4861	4230	3779	4177	6232
832	11-12	\$ 2.50	5786	4531	3955	3977	3533	4948	3398	4281	5037
858	12-13	\$ 2.50	7623	6750	5405	4744	5859	5358	4603	6085	6823
853	13-14	\$ 2.60	5935	6609	4799	4828	4677	5409	4855	5965	7221
857	14-15	\$ 2.65	8189	6522	4189	4535	5140	4884	5169	5923	6909
850	15-16	\$ 2.65	6227	6141	4529	4099	5674	5426	5462	5765	7904
855	16-17	\$ 2.75	6956	4825	4534	4855	4651	5478	4436	5278	7601
860	17-18	\$ 2.85	7556	6910	5639	5232	5586	5773	5778	6783	7180
890	18-19	\$ 2.90	8081	7815	5659	5444	5736	6993	5911	7405	8692
877	19-20	\$ 3.00	8309	7908	5096	5573	6979	7094	3738		
845	20-21	\$ 3.05	1029	2336	1335	814	1368	2700	3004	3034	3425
854	21-22	Free	8072	8014	6410	5404	7760	8234	8249	7660	9017
898	22-23	\$ 3.30	6143	5385	5048	4497	4895	6245	5858	5506	7476
871	23-24	\$ 3.55	8703	6584	5111	4838	4905				
MONTHLY AVERAGES			6478	5910	4599	4240	5018	5175	4721	5374	6508

*Starting in 14-15 the total combines August & September
2023 only, not Sept 2023

Informational Item C

To: The Board of Education

From: Matthew Condon, Ed. S.

Re: FOIA Report

Date: February 20, 2024

There were no FOIA requests for January 2024.

Information Item D

To: The Board of Education

From: Matthew Condon, Ed. S.

Re: Policy Review First Reading

Date: February 20, 2024

The policy committee received a summary of policy recommendations from PRESS. PRESS is the service the Board subscribes to that ensures our policies are current and aligned to State/Federal rules and regulations. A majority of these updates are minor and are summarized in the attached document.

Press Policy Update #113
 October 2023

Policy Number/Name	Update Summary	Recommendation
3:50 Administrative Personnel Other than the Superintendent	The policy is unchanged. Footnotes are updated adding 2024 Election Day as a school holiday.	Adopt as presented
4:80-AP2 Fraud, Waste, and Abuse Awareness Program	Procedure is updated requiring in-service training.	Adopt as presented
5:30 Hiring Process and Criteria	Legal References and footnote updated.	Adopt as presented
5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition	Legal References and footnotes updated.	Adopt as presented
5:90 Abused and Neglected Child Reporting	Policy unchanged. Footnotes amended, updated, and deleted.	Adopt as presented
5:90-AP1 Coordination with Children’s Advocacy Center	Procedure updated.	Adopt as presented
5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest	Policy unchanged. Footnotes updated.	Adopt as presented
5:120-AP2, Employee Conduct Standards	Procedure updated.	Adopt as presented
5:150 Personnel Records	Policy unchanged. Footnote updated.	Adopt as presented
5:150-AP Personnel Records	Procedure updated.	Adopt as presented
5:190 Teacher Qualifications	Legal References and footnotes updated.	Adopt as presented
5:200 Terms and Conditions of Employment and Dismissal	Policy, Legal References, and footnotes updated.	Adopt as presented

5:210 Resignations	Policy and footnotes updated.	Adopt as presented
5:220 Substitute Teachers	Policy and footnotes updated.	Adopt as presented
5:220-AP Substitute Teachers	Procedure updated.	Adopt as presented
5:250 Leave of Absence	Policy, Legal References, and footnotes update.	Adopt as presented
5:285-AP Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers	Procedure updated.	Adopt as presented
5:330 Sick Days, Vacation, Holidays, and Leaves	Policy, Legal References, and footnotes updated.	Adopt as presented
6:20 School Year Calendar and Day	Policy unchanged. Footnotes updated.	Adopt as presented
6:30 Organization of Instruction	Legal References and footnotes updated.	Adopt as presented
6:60 Curriculum Content	Policy, Legal References, and footnotes updated.	Adopt as presented
6:60-AP1 Comprehensive Health Education Program	Procedure is updated.	Adopt as presented
6:230 Library Media Program	Policy, Legal References, Cross References, and footnotes are updated.	Adopt as presented
6:230-AP Responding to Complaints About Library Media Resources	Procedure is updated.	Adopt as presented
7:60 Residence	Policy, Legal References, and footnotes updated.	Adopt as presented
7:70 Attendance and Truancy	Legal References and footnotes updated.	Adopt as presented

Action Item A

To: The Board of Education

From: Erin Majchrowski, CSBO

Re: NIIPC Joint Agreement

Date: February 20, 2024

District 70 has been part of the NIIPC purchasing cooperative for school nutrition programs for over 30 years. As of July 1, 2024, the NIIPC will have its own governing board instead of being governed by the Oak Park River Forest High School District. Because of this restructure, the NIIPC is requesting that the Board approve the Restated Articles of Joint Agreement and Bylaws, which are included in the board packet for review.

SUGGESTED MOTION:

I move that the Board of Education approve the NIIPC Restated Articles of Joint Agreement and Bylaws.



SUMMARY OF RESTATED ARTICLES OF JOINT AGREEMENT AND BYLAWS

This document summarizes the governance structure, requirements, and key terms of the Restated Articles of Joint Agreement and Bylaws of the Northern Illinois Independent Purchasing Cooperative (the “Cooperative”).¹ The Cooperative’s purpose is to assist Member Districts in meeting state and federal mandates relating to the bidding and procurement of goods and services related to food service administration, thereby increasing cost savings, efficiency, market access, and mitigating risk throughout the procurement process. The Cooperative is open to public school districts that independently operate food service programs without food service management companies.

I. Powers, Duties, and Structure of the Cooperative

A. Board of Directors

The Cooperative is governed by an elected seven-member Board of Directors. Each member of the Board of Directors serves a two-year term or until a successor is appointed. The Board of Directors internally elects a Chairman, Vice-Chairman, and Secretary from among its members. The Board of Directors is responsible for determining the general policies to be carried out by the Executive Officers of the Cooperative and has the power to hire employees, agents, or independent contractors, as needed. These powers are intended to allow for growth of the Cooperative in the future. However, there are no plans for such growth at this time. Additionally, the Board of Directors has the authority with a majority vote to expel a Member District, to amend the Joint Agreement and Bylaws, and to establish new fees. The Board of Directors is required to meet at least three times per year but can also hold special meetings as necessary.

B. Executive Officers

Executive Officers of the Cooperative include a President, Vice President/Bid Coordinator and Secretary/Treasurer, any of which may be the representative of the Member District acting as the administrative district. Member Districts must approve all officers through the Board of Directors, and each officer serves until a successor is approved and has commenced his or her duties. Generally, Executive Officers will make recommendations to the Board of Directors regarding the approval of contracts and admission of new Member Districts.

1. **President.** The President functions as the Chief Executive Officer of the Cooperative and is responsible for and has authority to execute actions as directed by the Board of Directors, makes policy recommendations to the Board of Directors, reports on the fiscal condition of the Cooperative, and liaises between the Board of Directors and any committees.

¹ This document should only be used as a guide and reference and should not be substituted for a comprehensive review of the Northern Illinois Independent Purchasing Cooperative Restated Articles of Joint Agreement and Bylaws. In the event of a discrepancy between this summary and the Restated Articles of Joint Agreement, the Restated Articles of Joint Agreement and Bylaws shall control.

2. **Vice President/Bid Coordinator.** The Vice President/Bid Coordinator serves as the President in the absence of the President and is responsible for coordinating all aspects of bidding.
3. **Secretary/Treasurer.** The Secretary/Treasurer is responsible for maintaining the permanent records of the Cooperative and for all funds and securities of the Cooperative. The Secretary maintains all receipts, executes deposits and investments at the direction of the Board of Directors.

C. Administrative District

The Administrative District is appointed by the Board of Directors, in collaboration with the Executive Officers, to serve for a term that is mutually agreed upon and is responsible for the management and expenditure of monies of any funds established for the benefit of the Cooperative and any other tasks as approved by the Board. The Administrative District is not required to pay dues or fees in return for their role. Additionally, in the event that the Cooperative does not have an Executive Director, the Director of the Administrative District serves in such capacity.

II. Financial Management

The Board of Directors is responsible for approving or amending a budget by a majority vote for the administration and operation of the Cooperative, after receiving input and recommendations from the Executive Officers. The Board of Directors determines the annual payment to be made by all Member Districts. The Board of Directors may also authorize supplementary payments in the event that the Cooperative becomes underfunded.

III. Admission and Withdrawal Procedures

Currently, participating Member Districts will be expected to enter into the Restated Articles of Joint Agreement and Bylaws. Eligible school districts interested in membership with the Cooperative will be admitted upon at least a 2/3 affirmative vote of the Board of Directors or if approved by the Executive Officers. Membership in the Cooperative is automatically renewed, provided the Member District is in compliance with all provisions and terms of the Cooperative. Voluntarily withdrawing from the Cooperative requires written notice to the Board of Directors no later than February 1 in the year notice is given and becomes effective on July 1. Member Districts may be expelled from the Cooperative by a majority vote of the Board of Directors for failure to participate, make necessary payments or for other actions that are detrimental to the operation of the Cooperative.

IV. Responsibilities of Member Districts

Member Districts are required to purchase specifically identified items from the preferred vendor that the Cooperative selects. Each Member District will maintain its own relationship with vendors regarding orders, scheduling deliveries, and payment of invoices. Member Districts are responsible for promptly paying all payments due to the Cooperative and agree to pay a 1% per month penalty for any payments that are more than 60 days delinquent.

NORTHERN ILLINOIS INDEPENDENT PURCHASING COOPERATIVE

**RESTATED ARTICLES OF JOINT AGREEMENT
AND BYLAWS**

(“JOINT AGREEMENT AND BYLAWS”)

ARTICLE I

Definitions

DEFINITIONS:

1.1 As used in the Joint Agreement and Bylaws, the following terms shall have the meaning hereinafter set out:

- (a) **AGREEMENT** – The terms and conditions set forth in the Joint Agreement and Bylaws, an intergovernmental agreement that shall be binding upon the Parties and as authorized pursuant to Article VII, Section 10, of the 1970 Constitution of the State of Illinois, the Intergovernmental Cooperation Act 5 ILCS 220/2, which Act provides that any power which may be exercised by only one school district may be exercised jointly with other school districts or other public agencies, and the Governmental Joint Purchasing Act (30 ILCS 525/1), and any future amendments thereto. The term Agreement may be used interchangeably herein with the Joint Agreement and Bylaws.
- (b) **MEMBER DISTRICTS** – The school districts that are Members of the Cooperative as of the Effective Date of this Agreement and whose names are listed on Appendix A, and such school districts that may later enter into this Agreement.
- (c) **MEMBER REPRESENTATIVE** – Individuals employed by each Member District and designated as the primary and authorized representative of the District in all matters relating to the Member District’s obligations hereunder.

- (d) **COOPERATIVE** – The Northern Illinois Independent Purchasing Cooperative established pursuant to the constitutional and statutory authority referenced herein.
- (e) **EXECUTIVE OFFICERS** – Representatives elected by the Member Districts to oversee and conduct the administration and operations of the cooperative as set forth herein.
- (f) **ADVISORY COUNCIL** - Member District representatives that help guide the work of the cooperative. Member Districts with enrollment greater than 10,000 students must have a Member Representative that participates on the Advisory Council.
- (g) **BOARD OF DIRECTORS or BOARD** – Member Representatives appointed by the Member Districts to approve bids and the Cooperative’s operating budget with input and recommendations from the Executive Officers
- (h) **ADMINISTRATIVE DISTRICT** – The Member District of an Executive Officer approved by the Cooperative’s Executive Officers to oversee the affairs of the Cooperative as more fully set forth herein.

ARTICLE II

Name

2.1 The name of the Cooperative shall be the Northern Illinois Independent Purchasing Cooperative, hereinafter referred to as the Cooperative.

ARTICLE III

Purpose

3.1 The Cooperative, serving to assist Member Districts in meeting state and federal mandates relating to the bidding and procurement of goods and services, is organized exclusively for the charitable, scientific, literary or educational purposes within the meaning of applicable laws and regulations

governing exemption from taxation as an intergovernmental organization. As applicable, the Cooperative shall have all the general powers set forth in the provisions of the Illinois School Code or as otherwise permitted by the Illinois Constitution and Intergovernmental Cooperation Act (5 ILCS 220/2), and the Governmental Joint Purchasing Act (30 ILCS 525/1), including the power to accept, administer, apply and to use money, property and services acquired by gift, grant, devise, bequest or otherwise in accordance with any of the purposes and objects that may be specified by Member Districts, provided that all such property may be used for the general purposes of the Cooperative in the sound discretion of its Board of Directors, and to establish and maintain a fund or funds of real or personal property for such purposes, provided that the Cooperative exercises all such powers in furtherance of the purposes set forth herein, which shall include but not be limited to, the following:

- (a) Conducting competitive bidding and other procurement-related activities required for the establishment of contracts satisfying the requirements of Illinois School Code (105 ILCS 5/10-20.21), the Governmental Joint Purchasing Act (30 ILCS 525/1), and other state or federal regulations applicable to the procurement of goods and services by public school districts acting as school food authorities (“SFAs”) in connection with the operation of school meal programs that do not rely on food service management companies (“FSMCs”).
- (b) Establishing contracts satisfying the requirements of Illinois School Code (105 ILCS 5/10-20.21), the Governmental Joint Purchasing Act (30 ILCS 525/1), and other state or federal regulations applicable to the procurement of goods and services by public school districts in Illinois for the benefit of Member Districts;
- (c) Performing any and all such other acts as may be necessary or desirable to carry out the Cooperative’s purposes, as determined by the Board of Directors.

It is the intent of the Member Districts to operate an intergovernmental entity in accordance with the Agreement. Funds received by the Cooperative are funds derived from its Member Districts or as may otherwise be donated to the Cooperative as charitable contributions. It is the intent of the parties in operating the Cooperative to retain on behalf of each Member District and Member Representative any

defenses as immunities permitted by Illinois law.

ARTICLE IV

Powers and Duties

4.1 The powers of the Cooperative to perform and accomplish the purposes set forth above shall, within the budgetary limits and procedures set forth in this Agreement, be the following:

- (a) To enter into contracts with third parties selected for the award of contracts in accordance with the competitive bidding requirements of the Illinois School Code (105 ILCS 5/10-20.21), the Governmental Joint Purchasing Act (30 ILCS 525/1), and other state and federal regulations,
- (b) To benefit from the services of employees and independent contractors assigned to perform duties by and on behalf of the Cooperative by its Members,
- (c) To carry out educational and other programs relating to joint purchasing, cooperative purchasing, and competitive bidding requirements,
- (d) To admit and expel Member Districts by a majority vote of the Board of Directors.
- (e) To amend this Agreement by a majority vote of the Board,
- (f) To employ agents, employees and independent contractors,
- (g) To lease real property and to purchase or lease equipment, machinery, or personal property necessary for the carrying out of the purpose of the Cooperative,
- (h) To collect funds from its Member Districts and other third parties for the activities permitted by the purposes established above,
- (i) To secure insurance and engage professional services in managing risks resulting from the activities of the Cooperative,
- (j) Solely within the financial limits established by the Member Districts to carry out such other activities as are necessarily implied or required to carry out the purposes of the Cooperative specified in Article III or the specific powers enumerated in Article IV.

ARTICLE V

Members; Participation in and Withdrawal from the Cooperative

5.1 Membership in the Cooperative shall be limited to public school districts that independently operate food service programs as SFAs for the benefit of their students in accordance with state and federal laws and regulations and without the assistance of FSMCs. Unless admitted upon at least a two-thirds (2/3) affirmative vote of the Board of Directors or, if otherwise approved by the current Executive Officers, all Member Districts joining the Consortium after the Effective Date of this Agreement shall have an enrollment of no fewer than 2,000 students.

5.2 The membership of the Cooperative on the effective date of this Agreement shall be those Illinois public school districts identified as Member Districts in Appendix A, which is hereby appended to and made a part of this Agreement as Member Districts. New Member Districts shall be admitted only upon at least a two-thirds (2/3) affirmative vote of the Board of Directors or, if otherwise approved by the current Executive Officers, and subject to the payment of such fees and such further conditions as shall be contained within the motion approving membership, or as shall be established generally for new Member Districts, by the Board of Directors or this Agreement. New Member Districts must submit a letter of intent to participate as a member by February 1st of the school year preceding their effective date of membership.

5.3 Member Districts must give the Board of Directors a written notice of a voluntary withdrawal from the Cooperative no later than February 1st of the year in which such notice is given, with such withdrawal becoming effective the July 1st thereafter. Following expiration of the initial term of participation of any Member District, their participation in the Cooperative shall continue until the Member District withdraws, subject to the terms of this Agreement, or is expelled.

5.4 All Member Districts shall pay an annual amount in dues to be established by the Board of Directors. Such amounts may differ by Member District and, in all cases, may be increased upon approval of an increase by a majority of the Board of Directors.

5.5 All membership dues are due no later than November 30th of the academic year (July 1st through

June 30th) during which a Member District participates in this Agreement or has otherwise failed to withdraw in accordance with the terms hereof.

5.6 All contracts established by the Cooperative shall include a provision terminating Member District's participation in the contract and entitlement to any benefits of the terms and condition of such contract in the event that the Member District terminates their membership in the Cooperative or is otherwise expelled from the Cooperative in accordance with the Agreement.

5.7 A Member District may be expelled upon a vote of the Board of Directors for failure to participate, cooperate or support the activities and purposes of the Agreement, or for any action which is seriously detrimental to the operation and administration of the Agreement, as determined by the Board. Upon such vote of expulsion, a Member District's participation shall terminate sixty (60) days after the expulsion vote. An expelled Member District shall remain liable for any obligation incurred to the effective date of expulsion.

ARTICLE VI.

Term of the Cooperative; Form of Agreement

6.1 This Agreement in its existing form and as it is validly amended, shall govern the relationship between the Cooperative and its Member Districts during the entire existence of the Cooperative following ratification and adoption by the Member Districts.

6.2 This Agreement, and any amendments thereto, may be executed in separate identical counterparts and shall be binding upon all Member Districts.

6.3 Termination of this Agreement by Member Districts shall not occur without a two-thirds majority vote of all Member Districts.

ARTICLE VII

Administrative District

7.1 The Board shall appoint an Administrative District, as agreed upon by the Executive Officers, to serve for a term to be mutually agreed upon by the Administrative District and Executive Officers. During

such service, all dues or fees that would otherwise be paid by the Administrative District shall be waived. The Administrative District, unless otherwise agreed, shall be responsible for the management and expenditure of monies from any funds established for the benefit of the Cooperative, and such other responsibilities as approved by the Board or its designee.

7.2 Nothing herein shall prevent the Board from appointing officers, employees or other persons to carry out functions or duties expected to be carried out by the Administrative District.

ARTICLE VIII.

Board of Directors

8.1 There is hereby established a Board of Directors of the Cooperative. The provisions regarding the appointment of Directors, Alternate Directors, and Members of the Executive Committee, and officers shall become effective at the start of the first fiscal year, which commences after the effective date of this Comprehensive Amendment.

The Board of Directors shall consist of seven Member Representatives of Member Districts. The seven Member Representatives must all be from different Member Districts. The Board of Directors shall be approved by two-thirds of the Member Districts. A Member District Representative cannot serve as an Executive Officer and on the Board of Directors at the same time. A Member District Representative shall serve on the Board of Directors for a term of two (2) years or until a successor Director has been appointed. The Member District Representative shall also select an Alternate from the Member District or, if no Alternate is available from the Member District, from the Member Districts to serve when the Director is unable to carry out the assigned duties. The Member Representative or Alternate selected need not be an elected official of the Member District but must be an elected official or employee of the Member District that is authorized to bind and carry out business on behalf of the Member's Districts Board of Education. Upon appointing a Member District Representative to serve as a Director and an Alternate, the Member District shall promptly provide the names of these appointees to the Executive Officers for approval.

At its first meeting of the Cooperative after the Effective Date of this Amendment, and before

each second fiscal year thereafter, the Board of Directors shall elect from amongst its Directors, a Chairman, Vice-Chairman, and Secretary of the Board of Directors, each of which shall serve until replaced by the Board of Directors.

8.2 The Board of Directors shall determine the general policies, to be carried out by the Executive Offices of the Cooperative, by majority vote, which policy shall be followed by all Cooperative agents, employees and independent contractors employed by the Cooperative and the Administrative District. It shall have the responsibility for (1) approving of hiring of agents, non-clerical employees and independent contractors, as recommended by the Executive Officers (2) setting of compensation for all persons, firms and corporations employed by the Cooperative, (3) setting of fidelity bonding requirements for employees or other persons, (4) approval of amendments to the Agreement, (5) upon receiving and approving any recommendation from the Executive Officers, performing those necessary functions to obtain bids and award to a preferred vendor the purchase of food and supply items by individual Member Districts of the Cooperative. (5) approval of the acceptance of new Member Districts, (6) approval of the annual budget of the Cooperative, (7) approval of educational and other programs resulting from the Cooperative's operations, (8) approval of reasonable and necessary financial management policies relating to the use of Cooperative funds, (9) expulsion of Member Districts, and (10) resolution of disputes arising under this Agreement.

8.3 Each Director shall serve until the Director's successor has been selected. In the event that a vacancy occurs, the Executive Officers shall appoint a successor. The failure to do so shall not affect the responsibilities, obligations or duties of a Member District under this Agreement.

8.4 The Board of Directors may establish rules governing its own conduct and procedure not inconsistent with this Agreement.

ARTICLE IX

Board of Directors Meetings

9.1 Regular meetings of the Board of Directors shall be held at least three (3) times a year. The dates of regular meetings of the Board may be established at the beginning of each fiscal year. Any item of business may be considered at a regular meeting. Special meetings of the Board of Directors may be called by its Chairman, or by any two (2) Directors. Five (5) days written notice of regular or special meetings shall be given to the official representatives of each Member, and an agenda specifying the subject of any special meeting shall accompany such notice. Business conducted at special meetings shall be limited to those items specified in the agenda.

9.2 The time, date and location of regular and special meetings of the Board of Directors shall be determined by the Chairman or by the Directors who call the meeting.

9.3 To the extent not contrary to this Agreement, and except as modified by the Board of Directors, Robert's Rules of Order, latest edition, shall govern all meetings of the Board of Directors. Minutes of all regular and special meetings of the Board of Directors shall be sent to all Directors and Alternate Directors.

9.4 Each Member Representative serving on the Board of Directors shall be entitled to one (1) vote on the Board of Directors. Such vote may be cast only by the Member Representative serving on the Board or designated alternate representative of the Member District. No proxy votes shall be permitted. Further, no absentee votes shall be permitted. Voting shall be conducted in person or electronically .

9.4.1 Any vote which requires a supermajority vote for passage shall be by roll call vote. All other votes may be taken by voice vote.

9.4.2 In the event that there are any negative votes or abstentions relating to the authorization of the expenditure of funds, the names of the Directors Board Members so voting shall be specifically noted. All other Directors Board Members present and not voting in the negative shall be listed as having joined the affirmative vote on the proposition.

ARTICLE X

Executive Officers

10.1 Officers of the Cooperative shall consist of the President, Vice President/Bid Coordinator and Secretary/Treasurer, any of which a Director of the Administrative District may fill, and such other Member Representatives as appointed by the Board from time to time. All officers shall be approved by Member Districts and shall serve until a successor is approved and has commenced his or her duties.

10.2 The Board of Directors shall elect a new Director to fill any vacancy among the Executive Officers. Executive Officers shall serve staggered for such terms as are established and shall fill vacancies until the end of the person's term. The Executive Officers Committee may be formally assigned by the Board of Directors to undertake and carry out any power otherwise assigned to the Board of Directors, except ~~that~~ the power to expel a Member District, to amend the Agreement, or to establish any new fees relating to Membership in the Cooperative shall be retained by the Board. Meetings of the Executive Officers may be called by the Chair President or any two Executive Officers. Except as otherwise provided, a majority of a quorum of the Executive Officers shall be sufficient to act upon all matters.

10.3 The Executive Officers shall be charged with making recommendations for the approval of any contract entered into by the Board of Directors based on procedures adopted by the Executive Officers Committee with approval by the Board of Directors. The Board of Directors shall ratify such contracts at its regularly scheduled meetings. Further, the Executive Committee shall be charged with recommending the approval of any application for membership for new Member Districts.

10.4 The President shall be the Chief Executive Officer of the Cooperative. Among the duties and authority of the President shall be the following:

- (a) To sign on behalf of the Cooperative any instrument which the Board or Member Districts have authorized to be executed and, in general, to perform all duties incident to the office of

President and such other duties as may be prescribed by the Board consistent with this Agreement from time to time.

(b) To make recommendations regarding policy decisions, the creation of other Cooperative officers and the employment of agents, employees and independent contractors.

(c) To present a full report of activities and the fiscal condition of the Cooperative at each regular meeting of the Board and at such other times, as requested to do so by the Board.

(d) To preside at all meetings of the Board and the Executive Officers at which the President is present. The President may request information from any member of the Board or the Cooperative or any employee or independent contractor of the Cooperative. The President shall be a non-voting ex-officio member of all committees of the Cooperative on which the President does not directly serve. The President shall have such other powers as are set forth in this Agreement and such other powers as (s)he may be given from time to time by action of the Board.

(e) To receive and approve of recommendations from any committee established by the Board for recommendations relating to contracting with third parties in accordance with the procedures established by such committees.

(f) To receive and approve of applications for membership by prospective Members.

The President may assign any of the duties described above to other officers, directors, employees or independent contractors of the Cooperative.

10.5 The Vice-President/Bid Coordinator shall:

(a) Carry out all duties of the President of the Board during the absence, refusal or inability of the President to perform such duties and shall carry out such other functions as are assigned from time to time by the President or the Board of Directors. In the event the position of the Vice President becomes vacant, such vacancy shall be filled by the Board of Directors at its next regular or special meeting immediately following the vacancy. Until such time as the vacancy is filled by the Board of Directors, the Secretary/Treasurer shall serve as the Vice-President/Bid

Coordinator of the Cooperative in addition to fulfilling the responsibilities of Secretary/Treasurer.

10.6 The Secretary/Treasurer shall:

- (a) Keep and maintain all permanent records of the Cooperative.
- (b) In general, perform all of the duties incidental to the office of Secretary/Treasurer and such other duties as from time to time may be assigned.
- (c) In the absence of the Secretary/Treasurer or in the event of the inability or refusal of the Secretary/Treasurer to act, the President shall perform the duties of the Secretary/Treasurer and, when so acting, shall have all the powers and be subject to all the restrictions upon the Secretary/Treasurer.
- (d) Have charge and custody of and be responsible for all funds and securities of the Cooperative; receive and give all receipts for moneys due and payable to the Cooperative from any source whatsoever; deposit all such moneys in the name of the Cooperative in such banks, savings and loan associations or other depositories as shall be selected by the Board, keep the financial records of the Cooperative; and invest the funds of the Cooperative as are not immediately required in such securities as the Board shall specifically or generally select from time-to-time. Provided, however, that all investments of Cooperative funds shall be made only in those securities which may be purchased by Illinois non-home rule units of local government under the provisions of the Illinois Revised Statutes.
- (e) The Board of Directors may select a financial institution or financial consultant to carry out some or all of the functions which would otherwise be assigned to a Treasurer.

10.7 The Board of Directors may engage an Executive Director to perform the duties described in the Executive Director job description approved by the Board of Directors and as may be amended from time to time. In the absence of an Executive Director, the Director of the Administrative District shall serve in such capacity.

ARTICLE XI

Financial Management

11.1 The fiscal year of the Cooperative shall commence on July 1st and end on June 30th of the immediately following year.

11.2 The Board of Directors shall approve a budget for the administration of the Cooperative for each fiscal year, at the recommendation of the Executive Officers. A majority vote of the Board of Directors shall be required to approve or to amend such budget.

11.3 Unless an Executive Director is employed by the Board, the Board shall ultimately determine the amount of annual payments to be made by each Member District and the date upon which the payment is due. Annual Payments from the Member Districts shall be in an amount sufficient to fund the administrative expenses of the Cooperative.

11.4 The Annual Payments due shall be based, in whole or in part, upon an objective formula that is in place. These formulas must be applied equally to all Member Districts similarly situated.

11.5 If at any time the amount of funds available for operation of the Cooperative is not sufficient to pay the claims and expenses and to fund the Cooperative, the Board of Directors may authorize Supplementary Payments.

11.6 The Board of Directors shall provide to the Member Districts an annual audit of the financial affairs of the Cooperative to be made at the end of each fiscal year by an independent certified public accountant in accordance with generally accepted auditing principles. The annual report shall be delivered to each Member District.

ARTICLE XII

Obligations of Members

12.1 The obligation of Member Districts of the Cooperative shall be as follows:

- (a) To appropriate or budget for, where necessary to levy for and to promptly pay all annual payments, supplementary and other payments due to the Cooperative at such times and in such amounts as shall be established by the Board of Directors within the scope of this Agreement. Any delinquent payments shall be paid with a penalty which shall be equivalent to one percent (1%) per month or such higher amount as allowed by law and as established by the Board of Directors. A payment is delinquent if it is not received within 60 days of the date of the invoice. The Executive Director shall notify the Board of Directors of delinquent payments. Penalties for delinquent payments may be waived by a majority vote of the Board of Directors. In the event that the Cooperative shall be required to expend funds for administrative, legal or other costs brought about by the failure of a Member District to pay sums owed the Cooperative or to take other actions required under this Agreement, such amounts expended, including attorney's fees, shall be added to the sums due the Cooperative and shall be payable by the Member District.
- (b) To nominate a person to serve on the Board of Directors and to select an alternate Director.
- (c) By this agreement, each participating Member District is required to purchase specifically identified items from the preferred vendor.
- (d) Once the bids are awarded, each Member District will maintain a separate relationship with the successful bidder with regards to order, scheduling deliveries and payment of invoices.

ARTICLE XIII

Termination of the Cooperative.

13.1 If, under the terms of this Agreement, the Board of Directors does not vote to continue the existence of the Cooperative, then the Cooperative shall cease its existence at the close of the then current fiscal year. At the termination of the Cooperative, all former Member Districts shall remain fully obligated for their portion of all financial commitments of the Cooperative which were created during the term of their membership along with any other unfulfilled obligations. In the event that the Cooperative does not continue in existence, the Board of Directors shall continue to meet on such a schedule as shall be necessary to carry out the winding up of the affairs of the Cooperative. Subsequent to the effective date

of termination of the Cooperative and after all claims are paid for years for which coverage was provided by the Cooperative, if any Surplus Funds remain, said Surplus shall be distributed to the Member Districts in the same proportion as each Member District's Annual Payment was made to the Cooperative in the Cooperative's last year of existence. Only Member Districts who were in the Cooperative during its last fiscal year shall be entitled to a receipt of such Surplus.

ARTICLE XIV

Member Agreement.

14.1 This Agreement shall be binding upon Member Districts of the Cooperative, and all members shall execute a copy hereof with the Cooperative, which may be executed in one or more counterparts of which shall be considered an original, and all of which taken together shall be considered one and the same instrument binding the Cooperative and each Member District.

IN WITNESS WHEREOF, each Member District has caused this Agreement to be executed by a duly authorized officer thereof as of the day and year last written below.

MEMBER DISTRICT

By: _____
Board President

Date: _____

ATTEST:

SECRETARY, Member District Board of Education

4881-4291-4412, v. 2

Action Item B

To: The Board of Education

From: Erin Majchrowski, CSBO

Re: Cleaning Service Contract Renewal

Date: February 20, 2024

District 70 started working with Citywide Building Maintenance Inc. for cleaning services in FY21. The district has been pleased with the cleaning services provided and has been renewing the contract every year since. Citywide Building Maintenance is requesting a 3.5% increase for FY25.

SUGGESTED MOTION:

I move that the Board of Education approve the cleaning service contract renewal with Citywide Building Maintenance Inc. for 2024-2025.



January 30, 2024

Mr. Matthew Condon
Morton Grove School District No. 70
West Lake Street
Morton Grove, IL 60053

Dear Mr. Condon,

Please know that we at Citywide are very proud to have you as a client and how hard we all work to preserve our business relationship. Our company, Citywide Building Maintenance, has been working hard since 2020 to deliver the highest-quality service possible.

To ensure we continue to keep our staffing consistent, and we are able to provide the services you have been accustomed to, Citywide is requesting an increase in the amount of \$528.10 per month. The new monthly service price will be \$15,594.91 starting 7.01.24 through 06.30.2025.

Our thanks to you and everyone at Morton Grove School District No. 70 for your patronage throughout the last few years, and for the opportunity to be of service for years to come. If you have any questions or would like to sit down to discuss this increase, please give me a call at (847) 489-0092.

Thank you for the opportunity to be of service.

Sincerely,

Marc Battista

Marc Battista
President
Citywide Building Maintenance Inc.

Once you have had time to review this proposal, please sign and return it at your earliest convenience.

Print Name: _____

Signature: _____

Date: _____



Prepared For:

Matthew Condon
(847) 965-6200
mcondon@mgsd70.org

Morton Grove School District No. 70
6200 W Lake Street
Morton Grove, IL 60053
United States

Prepared By:

Marc Battista
O-(847) 228-1111
mjb@citywideinc.com

Citywide Building Maintenance
1555 Industrial Dr # A,
Itasca, IL 60143
US

Description
Morton Grove School District janitorial contract renewal for 07.01.2024 - 06.30.2025.

Product	Description	Item Price	Quantity	Total Price
Monthly Janitorial Services	Janitorial contract renewal for the 24/25 school year starting 07.01.2024 - 06.30.2025.	\$15,594.91	12	\$187,138.92
Grand Total:				\$187,138.92

Quote #: 00003222

Areas to be Serviced:

Terms:

Known Conditions: This quote was assembled based on known conditions of the facility. Sometimes changes to the facility arise that may require additional materials or labor. This situation may warrant additional charges. Citywide will not proceed with the extra work without first obtaining authorization from Morton Grove School District No. 70.

Insurance: Citywide carries industry standard insurance and coverage levels. Insurance certificates can be provided upon request.

Payment Terms: For services rendered, the payment terms for this quote will be Net 30.

Expiration Date: Prices listed on this quote are good until 5/31/2024 12:00:00 AM.

By signing and accepting below you are acknowledging that you have read and agree to the specific terms outlined in this document and wish to proceed with the implementation of the aforementioned products and services.

Company Name: Morton Grove School District No. 70

Signature: _____

Date: _____

Name (Print): Matthew Condon